

We're getting close to event day!!

Thanks so much for serving as a team captain for Angels Among Us.

*Important dates are marked in **red** for your convenience.*

Corporate Donations: Due April 11th: Corporate sponsors who donate \$1,000 or more qualify to have their name, or logo, if space allows, placed on the event t-shirt. Logos should be in vector art or high resolution from an original file or logos can be created in Illustrator. Please email logos to Lynn Hoefle at lynn.hoefle@duke.edu. Please call Lynn at 919-684-2351 for questions regarding sponsors and logos. **Duke is a 501(c)(3) organization and the tax id number is 56-0532129.**

Online Registration closes April 24th: Encourage friends and family to register and donate on-line as soon as possible. You may register at the event and you may donate on-line all year long. NOTE: on-line donations received after April 24th will not be counted in your 2014 team total; but will be added to your 2015 team total.

Donations mailed by April 11th: Mail to Tisch Brain Tumor Center -Angels, DUMC 3624, Durham, NC 27710; or fed-X/UPS to Ellen Stainback, Room 047, Baker House, 201 Trent Drive, Durham, NC 27710. All gifts received prior to April 26th will be posted to your team page on the Angels website. **Do not MAIL donations after April 11th; bring your donations to the April 26th event in order to be counted in your 2014 team total.**

Marketplace table reserve by April 11th: We will have our vendor marketplace again this year. If you would like to sell something at the event to support your team, please call Ellen Stainback at 919-684-4784 or email ellen.stainback@duke.edu to reserve a table by Monday, April 11th. So, come prepared to shop and support our Angel teams and other great vendors who are giving their time, and a percentage of their sales, back to Angels Among Us.

5K Registration and Packet Pick-Up: April 23rd and 25th: Please take advantage of the packet pick-ups to help with long registration lines on Saturday morning; you may also register during this time. Team captains may pick up packets for the 5K members of your team. For large teams, if you are picking up more than 20 packets/t-shirts for your team, please let us know by Tuesday, April 22nd so we can have them ready for you when you arrive. Send your team list to Mary Woodall at mary.woodall@duke.edu. And, please let your team members know you are picking up their packets and t-shirts for them. Packet pick-up information:

- **[Omega Sports](#)** - North Hills Shopping Center, 4120 Main Street at North Hills, Raleigh, NC, on Wednesday, April 23rd, from 5:00 – 7:00 PM.
- **[ActivEdge Fitness and Sports Performance](#)** - the Gold Center Shopping Center, 4221 Garrett Road, Suite 2, in Durham, on Friday, April 25th, from 4:00 – 8:00 PM.

T-shirt Contest: Awards will be given to five teams with the most creative t-shirt! The judges will be in the crowd checking out your shirts... but, if you want to make sure your shirt is seen by the judges, email a picture of your team shirt (front and back) to Lynn Hoefle at lynn.hoefle@duke.edu. The winning t-shirts will be announced after the walk.

Photos: Photographers will take team pictures between 9AM and 10:30 AM in 10-minute intervals. Please contact Kim Toxey at krt510@hotmail.com to schedule your team photo. Provide 3 possible time slots, your team name and an approximate number of team members who plan to be in the photo. Your team should be in place and ready for your photo at your scheduled time.

Food Trucks: This year food will be available, for purchase, during the entire event. We have invited an array of food truck to sell their goodies to all who are attending Angels on April 26th. Many of the

vendors will accept a credit card, but be sure to bring some cash for those vendors that accept cash only. Water and soft drinks available for free.

No Pets: Because of a couple dog issues last year we've had to change our pet policy to "no pets" at the event. We are very sorry for this inconvenience.

Where to meet your team: A "Team Tent" will be set up next to the "Walk Registration Tent" as a convenient place for teams to meet. It's important the team captain let the team members know the location and time for the team to meet. Make a team sign that can be seen above the crowd. See attached photo of Team Mans Clan. This worked really well for their team members.

Please decide early if the team captain will pick up event shirts for the entire team, and be sure to inform your team to "not" pick up a shirt at the t-shirt tent. We have allotted one shirt per registered participant.

Survivor's Tent & Activities: The "Survivor Tent" is located next to the stage. Staff from the BT Center will be there to greet our survivors and present them with their survivor t-shirt and bandana.

- **T-shirt and Bandana:** All survivors should sign in at the survivor's tent to receive a t-shirt and bandana.
- **Faces of Hope/Photo:** We are creating a "Faces of Hope" book for the Duke Brain Tumor Clinic. If you would like to have your photo taken and tell us what hope means to you, please check in at the Survivor's tent and schedule your photo.
- **Survivor Walk:** All survivors should be at the stage area at 10:30 AM. They will be asked to come on stage for our pre-walk ceremony and will lead the walk.
- **3-Words:** A videographer will capture "your life (as a survivor) in three words". Each word should be written on a separate piece of paper and large enough to be read easily. You may bring the three words to the event already prepared or we will have supplies available for you. Note, there is no audio on the video. Survivors may do this alone or with any amount of people you want in the video. The video will be posted on the Angels website. Here are examples of "your life (as a survivor) in three words": "Brain Tumors Suck" "Hope Is Everything" "Celebrate Each Day"

Wall of Honor & Remembrance: The Wall of Honor & Remembrance will be set up for you to celebrate your survivor or the life of your loved one. You may post pictures, poems, stories...whatever you would like to place on the wall to celebrate their life. We ask that you take your precious mementos with you when you leave the event. We would not want to see them thrown away.

Parking: Parking is available at the corner of Erwin and Anderson and in the Duke Clinic parking deck on Trent Drive. The handicap parking entrance is at the corner of Erwin and Flowers. See website for map. www.angelsamongus.org

Welcome and Information tents: These tents will be set up at the entrances to handle all your questions. Make sure you pick-up an event program; it includes the schedule of events and a layout of the site. Angel volunteers will be wearing blue vests with an angel logo and Angels Among Us committee members will have on yellow hats. They will be happy to help you.